



GOVERNMENT OF SAINT LUCIA  
MINISTRY OF FINANCE  
**CUSTOMS & EXCISE DEPARTMENT**

**NOTICE**

NO. 14 OF 2014

**To All Exporters**

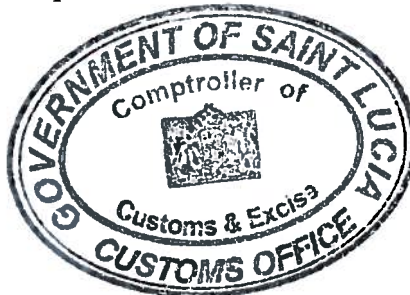
Please be informed of the following:

1. Pursuant to section 34 of the Customs (Control and Management) Act Cap. 15.05 all export declarations for goods must be made through ASYCUDA.
2. Such declarations must include the following attachments:
  - All relevant invoice(s)
  - All relevant permits/licenses where necessary
3. Where an export declaration (Shipping Bill) has been registered and there is reason for amending it because of say, different vessel, new date of export or change in quantities declared, the following should be followed:
  - a) A request for the amendment on the prescribed form, in duplicate, must be made and submitted to the supervisor of the Ship Reports section of Customs;
  - b) If the vessel on which the goods are being exported is working outside of normal working hours, the supervisor of the vessel should be contacted;
  - c) When permission is granted a post entry will be done on the declaration by the vessel's supervisor or a designated officer to correct the declaration in question.

Where goods entered for exportation are not duly loaded on the vessel or aircraft for which they are entered the person entering those goods must inform the Comptroller of Customs within twenty four hours of the departure of the vessel or aircraft.

Please be guided accordingly.

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**C. ANDY FERNELON**  
Comptroller of Customs



20<sup>th</sup> May, 2014